

Junior program ELC guardian form

This form should be completed if the child will be living with a host family organised through ELC and ELC's managing director is appointed as the child's legal guardian during their course in Sydney (Package A).

Please complete the "Independent guardian form" instead if your child will be staying with a family friend or relative (Package B or C)

Guardian's requirements and responsibilities include:

- Ensuring that the child's accommodation arrangement provides a safe, caring and supportive environment;
- Ensuring that all adult host family members have a Working with Children Check Clearance;
- Ensuring that the child's dietary requirements are met;
- Ensuring that the child is receiving the assistance that they require in their everyday life in Sydney, such as regarding daily commute, adapting to a new culture or weekly budgeting. The guardian is not financially responsible for the student;
- Ensuring the child's regular course attendance and being prepared to discuss the child's academic progress with the child;
- Ensuring the child is adhering to the rules set by parents (i.e. curfew)
- Ensuring smooth communication with the child, parents and host family in matters relating to the child's welfare;
- Contacting the parents in they have any concerns about the child's physical and emotional well-being.
- In the event of an accidental injury or illness requiring medical or dental treatment, acting as the first contact for emergency services, hospitals and qualified practitioners to assure the student's best care, until such time as the parents can be contacted.

David Scott will be your child's appointed guardian. David is ELC's Managing Director and a caring father.

Students' responsibilities include:

1. When students are not attending school, they must notify their host family or their guardian of their location and contact telephone number.
2. Students will be expected not to stay out later than the times stated below without permission to do so from their homestay family or guardian.
3. Students must abide by host family rules. Each host family varies slightly in their house rules. Should there be a problem in being able to follow these rules, the student must notify their guardian about the problem.
4. Students must respect the host family's property. Students who damage the host family's property must pay the cost of the damages.
5. Cigarette smoking is not allowed in the homestay. Alcoholic beverages and/or non-prescription drugs are not allowed at any time. It is against the Australian Government law for minors (children under the age of 18) to purchase cigarettes or alcohol. The legal age for alcohol consumption is 18 year of age.
6. Students are not allowed to drive motor vehicles unless holding a license recognised by Australian law.
7. In case of illness or injury the student may be examined or treated in an appropriate health centre. Costs incurred by the Host or Guardian will have to be reimbursed.
8. Internet facilities will be restricted, including downloading. Internet access for students is not permitted between 11pm and 6am.
9. Personal items and their insurance are at the student's own responsibility.
10. Students who wish to return to their home country must present to the guardian a return ticket and a letter from their natural parents confirming the arrangements.

Non-compliance with the above rules will result in expulsion or the student being put on probation with a verbal and written warning.

Student details															
First name:		Family name:													
Gender:		Nationality:													
Date of birth:		Age at time of travel:													
Does your child have any allergies or health problems? If yes, please provide details:															
<p>Until what time is your child allowed to stay out in the evening without adult supervision? ELC recommends guidelines as follows:</p> <table border="1"> <thead> <tr> <th colspan="2">Students under 16:</th> <th colspan="2">Students aged 16-18:</th> </tr> </thead> <tbody> <tr> <td>Sunday-Thursday:</td> <td>7:30pm</td> <td>Sunday-Thursday:</td> <td>9:00pm</td> </tr> <tr> <td>Friday and Saturday:</td> <td>9:00pm</td> <td>Friday and Saturday:</td> <td>10:30pm</td> </tr> </tbody> </table> <p>If you would like to set a different curfew time, please indicate below: Sunday-Thursday: Friday and Saturday:</p>				Students under 16:		Students aged 16-18:		Sunday-Thursday:	7:30pm	Sunday-Thursday:	9:00pm	Friday and Saturday:	9:00pm	Friday and Saturday:	10:30pm
Students under 16:		Students aged 16-18:													
Sunday-Thursday:	7:30pm	Sunday-Thursday:	9:00pm												
Friday and Saturday:	9:00pm	Friday and Saturday:	10:30pm												
Do you have any special rules that your child should adhere to?															
Do you have any other comments?															
Guardianship start date: <input type="checkbox"/> Flight arrival <input type="checkbox"/> Other: specify:		Guardianship end date: <input type="checkbox"/> Flight departure <input type="checkbox"/> Other: specify:													

Parents (or legal guardians in home country)	
Primary carer	Secondary carer
First name:	First name:
Family name:	Family name:
Relationship to the student: Mother <input type="checkbox"/> Father <input type="checkbox"/> Legal guardian <input type="checkbox"/>	Relationship to the student: Mother <input type="checkbox"/> Father <input type="checkbox"/> Legal guardian <input type="checkbox"/>
Address:	Address:
Mobile phone:	Mobile phone:
Home phone: (hours:)	Home phone: (hours:)
Work phone: (hours:)	Work phone: (hours:)
Email:	Email:

I understand that I will be the primary contact in case of emergency.

I authorise ELC's managing director to act as guardian for my child:

Print name: _____

Signature: _____

Date: [Click here to enter a date.](#)

I understand that I will be the secondary contact in case of emergency.

I authorise ELC's managing director to act as guardian for my child:

Print name: _____

Signature: _____

Date: [Click here to enter a date.](#)

Section to be completed by ELC

I herewith agree to act as guardian for the student whose name appears above.

David Scott

Signature: _____

Date: [Click here to enter a date.](#)

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